

**KENTUCKY APPLIED BEHAVIOR ANALYST LICENSING BOARD
MEETING MINUTES
January 28, 2022**

A regular board meeting of the Applied Behavior Analyst Licensing Board was held at the Department of Professional Licensing (DPL) at 500 Mero St, Frankfort, KY 40601 via Zoom & PPC Conference Room 127CW

MEMBERS PRESENT

Ashley Clark
Nicole Newsom
Jennifer A. Tucker
Allan Allday
Kirsti Singer

DPL STAFF

Jamar Carter, Boards & Commissions Support SPC
Kevin Winstead, Commissioner
Tasha Stewart, Administrative Section Supervisor
Chessica Nation, Administrative Section Supervisor
Clayton Patrick, General Counsel

MEMBERS ABSENT

Jennifer Pollard
Dr. Erick Dubuque

GUEST

None

CALL TO ORDER

Ashley Clark called the meeting to order at 10:04 a.m. on behalf of Board Chair Erik Dubuque.

APPROVAL OF MINUTES

Allan Allday made a motion to approve the meeting minutes from the December 3, 2021 regular board meeting. Kirsti Singer seconded the motion and the motion carried.

FINANCIAL STATEMENTS

Commissioner Winstead provided the board with an overview of the financial statement for the month of December 2021.

DPL REPORT

Commissioner Winstead updated the board on the SB150 extension until 4/14/2022 referred to as SB25, staff update within The Department of Professional Licensing then reiterated the requirements for hybrid board meetings. The board was also informed on the drafted of HB12 & HJR5 as well as Mr. Carter's departure from the department

LEGAL COUNSEL

Mr. Winstead informed the board of the Kentucky Administrative Regulations public hearing cancelation due to no reservations

All staff suggested amendments & steps for comments to be presented to the board during the next scheduled meeting.

Allan Allday made a motion to authorize legal to defer from the regulations ARRS agenda & 1 time extension statement of consideration.

Kirsti Singer seconded the motion and the motion carried.

OLD BUSINESS

Boards & Commissions Support Specialist, Jamar Carter presented the December 2021 ABA newsletter displayed on the board's website as well as the packet from the Behavior Analyst

Regulatory Authority Information Exchange Guide 2021. Further discussion tabled until the next scheduled board meeting.

The board revisited 201KAR43:080 Section 1(3) for clarification purposes.

NEW BUSINESS

No new business at this time

LICENSURE STATUS REPORT

Boards & Commissions Support Specialist Jamar Carter presented the licensure status report to the Board for review. The report showed there are currently five hundred and fifty-five (555) active licenses: five hundred and twenty-four (524) active behavior analysts; fifteen (15) active assistant behavior analysts with two (2) being Active-Active Not Eligible to Practice; ten (10) active licensed temporary behavior analyst with three (3) being Active-Active Not Eligible to practice licensed temporary behavior analyst, zero (0) temporary behavior analyst assistants and six (6) temporary registered telehealth health care providers.

SUPERVISION COMPLIANCE REPORT

The Supervision Compliance Report was presented to the Board for review. The report showed three (3) reports due and one (1) submitted

- Assistant Behavior Analyst
 - Due 1/32/2022
 - Notified via email on 1/1/2022
- Assistant Behavior Analyst
 - Due 1/31/2022
 - Submitted 12/4/2021
- Assistant Behavior Analyst
 - Due 2/6/2021
 - Notified via Certified Mail #7020 1810 0002 1638 1961

No update, all discussions tabled until next meeting

APPLICATIONS COMMITTEE REPORT

The applications committee reviewed twenty-one (21) Licensed Behavior Analyst Applications and provided the following recommendations

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|--|---|
| Binkley, Haley B. - LBA Ratified Approval 12/10/2021 | Lynch, Katherine M – LBA Ratified Approval 1/26/2022 |
| Branam, Nathaniel C. LaBA Ratified Approval 1/5/2022 | Montenegro, Indira A. – LBA Ratified Approval 1/12/2022 |
| Casada, Anna O – LBA Ratified Approval 1/27/2022 | Nottoli, Chelsea A – LBA Ratified Approval 1/11/2022 |
| Dambach, Madalyn P. – LBA Ratified Approval 12/10/2021 | Patrick, Karyssa M. – LBA Ratified Approval 10/29/2021 |
| Davis, Brianne J. – LBA Ratified Approval 1/5/2022 | Siemer, Autumn M. – LBA Ratified Approval 1/5/2022 |
| DeFebbo, Angela – LBA Ratified Approval 1/26/2022 | Pope, Krystle E. – LBA Ratified Approval 1/27/2022 |

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|---|---|
| Folker Lindsey, Stephanie D. – LBA Ratified Approval 12/10/2021 | Spagnola, Emily V – LBA Ratified Approval 1/27/2022 |
| Garces, Lina M – LBA Ratified Approval 1/5/2022 | Weber, Kimberly L. – LBA Ratified Approval 1/27/2022 |
| Hammell, AnnMarie J. – LBA Ratified Approval 1/26/2022 | Winchester, Amanda J. – LBA Ratified Approval 1/12/2022 |
| Jordan, Joseph C – LBA Ratified Approval 1/5/2022 | Wynn, Kayla R. – LBA Ratified Approval 12/17/2021 |
| Justice, Jessica D – LBA Ratified Approval 1/5/2022 | |

Allan Allday made a motion to accept the applications committee recommendations, Kirsti Singer seconded the motion and the motion carried.

COMPLAINTS COMMITTEE REPORT

Commissioner Winstead updated the board on 2021ABA00002 with no action taken at this time.

APPROVAL PER DIEM


Kirsti Singer made a motion to approve per diem for all eligible members attending today’s board meeting. Nicole Newsome seconded the motion and the motion carried.

NEXT MEETING:

The board will meet again on Friday, February 25, 2022 at 500 Mero St. Frankfort, KY 40601, The Mayo-Underwood Building. The Applications and Complaints Committees will meet prior, at 9:00 a.m., with the board meeting to follow at 10:00 a.m.

ADJOURN

Kirsti Singer made a motion to adjourn at 11:04 a.m. having no further items of discussion. Allan Allday seconded the motion and the motion carried.


 Erick Dubuque, Board Chair